



## Professional & Personal Development Training at Corpus Christi College 2026

### Valued Learning

<b>Introduction to Management - CPD Accredited</b>	Tue, 10th March / Tue, 29 <sup>th</sup> September	Full Day £325+VAT
<b>Handling Difficult People - CPD Accredited</b>	Tue, 17th March / Thu, 1 <sup>st</sup> October	Full Day £325+VAT
<b>Motivating &amp; Managing your Team - CPD Accredited</b>	Wed, 18th March / Wed, 14 <sup>th</sup> October	Full Day £325+VAT
<b>Assertiveness &amp; Interpersonal Skills - CPD Accredited</b>	Wed, 25th March / Wed, 30 <sup>th</sup> September	Full Day £325+VAT
<b>From Management to Leadership</b>	Thu, 15 <sup>th</sup> October	Full Day £225+VAT
<b>Effective Time Management</b>	Fri, 27th February / Fri, 16 <sup>th</sup> October	Half Day £145+VAT
<b>Interview Skills for the Interviewer</b>	Fri, 9th October	Half Day £145+VAT
<b>Appraisal Skills</b>	Fri, 27th March	Half Day £145+VAT

### Roem

<b>Excel Beginner</b>	Tue, 24th March / Tue, 22 <sup>nd</sup> September	Half Day £145+VAT
<b>Excel Intermediate</b>	Wed, 25th March / Wed, 23 <sup>rd</sup> September	Half Day £145+VAT
<b>Managing data lists with Excel Tables and PivotTables</b>	Tue, 31st March / Wed, 21 <sup>st</sup> October	Half Day £145+VAT
<b>Mastering Word</b>	Mon, 21 <sup>st</sup> September	Half Day £145+VAT
<b>PowerPoint</b>	Tue, 20 <sup>th</sup> October PM	Half Day £70.00+VAT
<b>Smarter Email and Document Management</b>	Tue, 20 <sup>th</sup> October AM	Half Day £70.00+VAT

### Bridge Anglia Employment Services

<b>Absence Management</b>	Wed, 7 <sup>th</sup> October	Half Day £215+VAT
<b>Managing Workplace Mental Health</b>	Tue, 15 <sup>th</sup> September	Full Day £350+VAT
<b>Mediation and Facilitated Conversation Skills</b>	Tue, 13 <sup>th</sup> October	Full Day £350+VAT

### Mercer

<b>Pre-retirement Course</b>	Thu, 22 <sup>nd</sup> October	Full Day £285+VAT
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For further information, contact Anne Blyth, Conference & Events Manager or Kinga Toth, Conference & Catering Coordinator via [conferences@corpus.cam.ac.uk](mailto:conferences@corpus.cam.ac.uk) | 01223 766534 | 01223 335486