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Corpus Christi College

Custodian Additional Information

Corpus Christi College is the sixth oldest college in the University of Cambridge. Founded in 1352 by the Guilds of Corpus Christi and the Blessed Virgin Mary, it bears the distinction of being the only College in Oxford or Cambridge founded by their citizens. The College has a 650-year commitment to teaching and research, carried out on the site of its original foundation in the heart of mediaeval Cambridge. It provides an academic and residential environment for approximately 60 Fellows and c550 students (300 undergraduates and 250 post-graduates), and currently employs approximately 120 staff. The main site is in central Cambridge. Other accommodation is provided in five main satellites, including the extensive complex at Leckhampton in Grange Road, which provides accommodation for both students and Research and Visiting Fellows. The College's Parker Library houses a collection of manuscripts of world-historical significance. The library is named after a former Master, Archbishop Matthew Parker.

Conditions of Employment and Benefits

Below is a summary of the main terms, conditions, and benefits of employment.

Remuneration: £ 12.00 per hour.

<u>Hours of Work</u>: There are temporary part-time positions based on 42 hours a week (job share) working seven days a week from 10.30am to 4.30pm.

<u>Holidays</u>: Paid leave is given for 27 working days and 8 Bank Holidays (or equivalent) per year (pro-rated for part time employees). We request no holiday is taken during this time, but holiday pay will be paid. Please note that the successful applicants will be asked to attend a short training period during the week leading up to commencement of the contract (for which you will be paid) to familiarise yourself with the role.

<u>Pension</u>: All eligible staff will be auto enrolled onto the Royal London scheme which is a contributory pension scheme. Further details are available from the Finance Office or HR.

Breaks: Breaks will be at the discretion of the Head Porter.

Car Parking: Car parking is normally available at our Leckhampton site, although not guaranteed.

<u>Tax Free Childcare Scheme</u>: The College operates the Government's childcare scheme which has replaced the previous childcare voucher scheme.

The College is an equal opportunities employer