Job Title: College Lifeguard

Department: Porters’ Lodge

Responsible to: Head Porter

Purpose of Job: The College maintains an outdoor swimming pool at the Leckhampton campus for use by students and staff. The role requires a qualified lifeguard to maintain safety and welfare of swimmers during the pool opening times.

Duties and responsibilities:

1. Core responsibilities

- Supervising swimmers
- Spotting hazards and preventing accidents
- Giving advice on water safety
- Controlling unruly behaviour
- Water rescue
- First aid including CPR
- Managing admissions
- Water testing at weekends

2. Security

- To lock and unlock the pool area and ensure it is ready for swimmers to use.
- To ensure that users of the pool are Corpus members/staff or invited guests only.

3. Welfare, Health and Safety

- Assist in the implementation of the pool safe operating procedure.
- Check pool and environs are safe and ready for use each day.
- Delivery of Lifesaving duties, First Aid and operation of defibrillator.
- Provide an immediate response to incidents involving student physical and mental welfare, seeking support from the Duty Porter.
- Liaise with Emergency Services in the case of an incident.

4. Discipline

- To ensure that all students and guests observe the Pool and College Rules and to report any lapses in discipline to the Duty Porter.
5. **Other Duties**
- Complete any required College training, attend any staff meetings and any other reasonable duties as requested.

The above is not an exhaustive list and the postholder may be expected to undertake other related duties as required by the Head Porter.

**Person Specification**

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| **Education/Qualifications** | • Qualified or have the ability to successfully pass the National Pool Lifeguard Qualification (NPLQ) awarded by the Royal Life Saving Society. This will include first aid training.  
• Qualified or have the ability to pass a Swimming pool water testing Course. |                                                     |
| **Knowledge/Experience**  | •                                                                          | • Previous experience of working as a lifeguard     |
| **Skills**                | • Excellent verbal communication skills  
• Ability to remain calm under pressure  
• Friendly attitude with a demonstrated ability to provide customer care and service  
• Confidence to work alone and to resolve problems  
• Mature attitude with the ability to exercise firm but caring control of students and visitors | • Knowledge of swimming pool maintenance                     |
| **Personal Qualities**    | • Conscientious, hardworking and reliable  
• Honest and trustworthy  
• Ability to work in harmony with diverse teams and student population. |                                                     |
| **Physical/Special Requirements** | • A suitable level of fitness is required to carry out the role as required by NPLQ. |                                                     |
This job description will be reviewed periodically when additions and amendments may be made.